

**At a meeting of Warwick Friends held at the Quaker Centre
on Sunday 5th November 2017**

Present: 15 Friends were present for our meeting, starting at 12 noon.

Minute 17/56 *Advices & Queries* No 7 was read aloud during worship today, 5th November 2017.

Minute 17/57 Past and future area meetings

Area meeting was held on Oct 12th 2017 at Sutton Coldfield FMH at 6.15pm. No one was able to attend but minutes are available in the relevant folder.

We appoint Dave Rawcliffe to represent us at area meeting to be held at Bull Street on Wed 8th November at 6.15pm. We ask him to report back to us as soon as possible after the meeting.

Minute 17/58 Triennial Nominations and Nominations for 2018

The following person was nominated by our Nominations Committee:
Triennial Nominations

Elders: Rob Hooper

This name was acceptable to us and will be brought to Area Meeting's Elders and Overseers Triennial Nominations Committee accordingly.

Appointments for Warwick Meeting for 2018

The following nominations for roles for 2018 were acceptable to us:

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| Clerk: Meg Harper | Assistant clerks: Diana Biddlestone, Adam Rugg |
| Treasurer: Sarah Thompson | Assistant treasurer: Alan Sanger |
| Assistant treasurer (accounts): | Marilyn Biles |

Examiner of Accounts: Anne Ullathorne

Premises and finance: Paul Rutter (to 12/19), Stephen Holt (to 12/18), Mel Dearing (to 2020) Ex officio: Treasurer. In attendance: Warden

Fund-raising group: Sunita Evans, Marian Millington, John Sheldon, Ex officio Treasurer

Library committee: Stella Rutter, David Hardiman

CYPC: Annie Pettifer, Meg Harper, Ruth Gaston, John Sheldon (rota only). An elder and overseer will try to attend each meeting of this committee.

Nominations committee: Roger Chapman, Jane Beale, Wendy Edwards

Peace Festival: John Harding, Ruth Gaston

Web manager and Meeting Information Manager Dave Rawcliffe

Café committee: Marilyn Biles, Dave Rawcliffe, Sarah Thompson. Paul Lively, cafe manager, is ex officio and up to four community reps co-opted by the committee.

Social committee: John Harding, Stella Rutter, Paula Button

Welcomers' rota: Ann James, Wendy Edwards

Safeguarding co-ordinators: Diana Biddlestone, John Harding

QPSW link: David Hardiman
Friendly Link editor: Anna Edelsten
Data protection: Paul Rutter
Contact for University of Warwick: Rob Hooper
“What I believe” column co-ordinator: Paula Button
Warwick Hospital chaplain: John Sheldon
Funeral Advisors: Wendy Edwards & John Sheldon

We ask Nominations Committee to seek further discernment regarding vacant roles and to bring further nominations to us at a future Business Meeting. We ask Nominations Committee to check dates for the nomination of Paul Rutter. The date for the nomination of Mel Dearing was clarified to 12/20.

The clerks will come back to Business Meeting/Nominations Committee with their views on the rolling clerkship programme at a subsequent Business Meeting.

Minute 17/59 Budget 2018 and Report from Premises and Finances Committee

We heard a report from our treasurer, Sarah Thompson, and studied the draft budget for 2018, both filed with these minutes. We thank Sarah for her time and effort in preparing these, both of which we accept.

We note that the cafe currently contributes its surplus and we hope that this covers its use of utilities. Data is currently being collected via a sub-meter so that a more accurate estimate can be made in future.

We note that the gas provider has been changed to get a better deal.

Our treasurer is working towards creating a larger reserve in our CAF Gold Fund (currently £2000) and is watching with interest what is happening to our funds as a result of our change in giving structure which now includes the schedule.

We minute her that from 1st January 2018 that, unless Friends have indicated otherwise, 100% of their giving will go to Warwick Friends' Meeting.

Minute 17/60 Report from Cafe and Continuing Minute 17/15 Meeting to discuss Cafe - Autumn 2017

We heard a report (filed with these minutes) from our Cafe Committee Convenor, Marilyn Biles, and thank her for detailed work on this.

We were inspired by the many positive contributions it makes to the local community and the life of the Meeting. We are happy to continue to support its work. We note that the cafe has caused no financial problems in twenty six years.

We welcomed the idea of providing food vouchers via the food bank or CAB.

We heard that the cafe's WIFI is poor, that this is a problem and that it limits the uses that the cafe can be put to. We note that Premises and Finances Committee have this on their agenda.

We ask the cafe committee to consider ways to further educate the staff and customers regarding re-cycling (eg. notices) and ways to use the facilities to further Quaker outreach (eg. would a survey be helpful?)

God willing we shall meet again on Sunday December 3rd 2017 commencing 12 noon after Meeting for Worship, with agenda items and papers to the clerk by Thursday 23rd November.

Meg Harper, clerk

Diana Biddlestone, assistant clerk

Continuing Minutes

Existing

13/37: WQM Members and Attenders List

14/03 (part) Review of Meeting List (see also 13/37 above)

16/28 (part): Fund-raising committee – annual report – re. use of contribution schedule